



ಮಾನವಸಂಪನ್ಮೂಲವಿಭಾಗ/मानव संसाधन अनुभाग/HUMAN RESOURCES SECTION

ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥೆ/भारतीय विज्ञान संस्थान/INDIAN INSTITUTE OF SCIENCE

ಬೆಂಗಳೂರು/बेंगलूर/ BANGALORE – 560012

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Advertisement No. R(HR)Temp-10(PA-CCMD)/2026

Recruitment of Program Assistants in CCMD

1. Indian Institute of Science (IISc), Bangalore invites applications for the position of Program Assistant in the Centre for Campus Management and Development. The details are as follows:

Position	No. of Vacancies	Max. Age Limit*	Qualifications	Monthly Emoluments
Program Assistant	05 (UR - 03, OBC - 01, SC - 01)	35	M.Com./MBA/MCA from a recognized University with at least 02 years of post-qualification experience in managing and coordinating projects/programmes, including liaison and coordination with various stakeholders and agencies.	Rs. 34,000 /- + HRA

*As on the last date of receipt of the application. Age relaxation as per GoI norms (if applicable) will be extended.

2. Duration

Engagement is purely temporary on a contract basis, initially for a period of one year and renewable annually up to a maximum duration of five years, based on satisfactory performance. For candidates previously employed at IISc through appointments made by the HR Department, the duration of their prior service will be counted in the maximum permissible tenure of five years. Contract tenure will commence from the date of joining.

3. **Selection Procedure:** Shortlisted candidates will be called for interview.

INSTRUCTIONS FOR APPLICANTS		
(i)	Submission of Online Application	
(a)	Candidates who are desirous to be considered strictly on the aforesaid terms and conditions may fill out the application form on the link given below duly attaching the required certificates in support of age, category, qualification, marks, disability, and experience on or before 14.08.2026 .	
(b)	Link for Applying Online: https://recruitment.iisc.ac.in/Temporary_Positions/	
(c)	No hardcopy submission of the online submitted application is accepted. However, candidates are advised to keep a printout of the online application form for future reference.	
(d)	The shortlisted candidates will be informed through e-mail about the date & time of the selection process. Candidates are also advised to provide the correct information in their online application.	
(e)	In case the interview is held in person, no TA/DA shall be paid for attending the interview.	
(f)	Candidates may please ensure that they are fulfilling all the requisite criteria prior to registering, failing which, their candidature is liable to be rejected/cancelled.	

(ii)	General Instructions	
	(a)	The Candidate must possess the essential prescribed qualifications on or before the last date of submitting the application.
	(b)	Qualifications other than one prescribed in this advertisement will not be accepted.
	(c)	Engagement on a contract basis would be subject to medical fitness.
	(d)	Selection for the post does not entitle any claim whatsoever of permanency or regularization against any regular post or any vacancy arising in future in this, or any other cadre/post based on this service
	(e)	No claim for any service benefits like PF, Pension, Medical Allowance, Seniority & Promotion etc. from this contract appointment will be admissible.
	(f)	Except the consolidated and fixed emoluments, no other benefits will be extended.
	(g)	The contract can be terminated at any time by giving one month's notice, by either side.
	(h)	Candidature/contract of candidate(s) submitting false certificates or suppression/submission of incorrect information shall be liable for termination/disqualification/rejection at any stage.
	(i)	Prescribed educational qualifications and experience are the minimum eligibilities required and the mere fact that a candidate possesses the same shall not entitle him/her to be called for a written test/interview. The Institute reserves the right to restrict the no. of candidates admitted for the interview to a reasonable number, based on qualifications and/or experience.
	(j)	Applications should be sent well in advance, without waiting till the last date.
	(k)	Call letters to attend interview will be sent only to the shortlisted candidates by e-mail. Candidates are required to check their registered e-mail ID frequently. No correspondence will be made with applicants who are not short-listed/not called for the interview.
	(l)	The Institute reserves the right to reject any application without assigning any reason. The Institute also reserves the right to cancel the advertisement/ recruitment at any stage without assigning any reasons. No correspondence will be entertained in this regard.
	(m)	The Institute reserves the right to verify the antecedents or documents submitted by the candidate at any time during the service. In case it is found that the documents submitted by the candidate are not genuine, then his/her services shall be terminated, and disciplinary/criminal proceedings will be initiated.
	(n)	No accommodation will be provided on the Institute campus during the course of their stay.
	(o)	The candidates have to appear for the interview during the selection process at their own cost.
	(p)	Only Indian nationals are eligible to apply.

Date: 24.07.2026

Registrar