



## Indian Institute of Science Bangalore

### The Chairperson

Department of Civil Engineering  
Indian Institute of Science (IISc)  
Bangalore 560 012, Karnataka, India  
Email: [chair.civil@iisc.ac.in](mailto:chair.civil@iisc.ac.in)

(Attn: Dr. Keshav Bharadwaj Ravi; Ph: +91 80 2293 2812; [keshavbr@iisc.ac.in](mailto:keshavbr@iisc.ac.in) )

Date: 16-Jul-25

Ref: CiE/2025-26/KBR/LocalTender/PSD-Agg-01

### Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis for Measurements on Aggregates and similar materials

Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis

This is a Request for Quote (RFQ) from the Indian Institute of Science (IISc), Bangalore, for the supply and installation of a “Particle Size and Shape Analyser based on Dynamic Image Analysis” at the Civil Engineering department, IISc Bangalore.

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**1 Section 1: Bid Schedule**

1	Tender No.	CiE/2025-26/KBR/LocalTender/PSD-Agg-01
2	Tender Date	16-Jul-25
3	Item Description	Particle Size and Shape Analyser based on Dynamic Image Analysis
4	Tender Type	Two bid system (i) Technical Bid (Part A) (ii) Commercial Bid (Part B)
5	Place of tender submission	Chairperson's Office C/O The Chairperson, Department of Civil Engineering Indian Institute of Science, CV Raman Road, Bangalore, Karnataka 560012, India
6	Last date & time for submission of tender	4 PM on 07 August 2025
7	For further clarification	Dr. Keshav Bharadwaj Ravi Room No. 209, Structural Engineering Lab, Department of Civil Engineering Indian Institute of Science, Bangalore, Karnataka 560012, India Phone no.: +91 80 2293 2812 Email: <a href="mailto:keshavbr@iisc.ac.in">keshavbr@iisc.ac.in</a>

## **2 Section 2: Eligibility Criteria**

Prequalification criteria:

- 1) The Bidder's firm should have existence for a minimum of 3 years. (Enclose Company Registration Certificate)
- 2) The Bidder should have qualified technical service personnel for the instrument(s) based in India.
- 3) If the Bidder is a local distributor/dealer/Agent, it is mandatory to attach authorization certificate along with the technical bid from the original equipment manufacturer.
- 4) The bidder should sign and submit the declaration for Acceptance of Terms and Conditions as per Annexure 4 in Section 5.
- 5) The Bidder must not be blacklisted/banned/suspended or have a record of any service-related dispute with any organization in India or elsewhere. A declaration to this effect must be given as per Annexure 3 in Section 5.

### **3 Section 3: Terms and Conditions**

#### **3.1 Submission of Tender**

1. All documentations in the tender should be in English.
2. The Bidder should belong to either Class-1 or Class-2 suppliers distinguished by their “local content” as defined by recent edits to GFR. They should mention clearly which class they belong to in the cover letter.
  - a. Class-1 supplier: Goods and services should have local content of equal to or more than 50%.
  - b. Class-2 supplier: Goods and services should have local content of equal to or more than 20 % and less than 50%.
3. Quote should come only from Indian Original Equipment Manufacturer (OEM) or their Indian authorized distributor.
4. The quotations should be on FOR-IISc Bangalore basis in INR only.
5. Bidders offering imported products will fall under the category of non-local suppliers. They cannot claim themselves as Class-1 local suppliers/Class-2 local suppliers by claiming the services such as transportation, insurance, installation, commissioning, training, and other sales service support like AMC/CMC, etc., as local value addition.
6. Purchase preference as defined by the recent edits to GFR (within the “margin of purchase preference”) will be given to the Class-1 supplier.
7. MSMEs can seek an exemption to some qualification criteria. IISc follows GFR2017 for such details.
8. The tender should be submitted in two envelopes (two bid system). The tenderer should submit the technical and financial bids separately in sealed envelopes superscribing the envelopes as ‘Technical bid’ and ‘Financial bid’.
  - a. Technical Bid (Part A): Technical bid consisting of all technical details and check list for conformance to technical specifications. The technical proposal should contain a technical compliance table with 5 columns:
    - i. The first column must list the technical requirements, in the order that they are given in the technical requirement below.
    - ii. The second column should provide specifications of the instrument against the requirement. Please provide quantitative responses wherever possible.

- iii. The third column should describe your compliance with a “Yes” or “No” only. Ensure that the entries in column two (2) and column three (3) are consistent.
  - iv. The fourth column should state the reasons/explanations/context for deviations, if any.
  - v. The fifth column can contain additional remarks. Vendors can use this opportunity to highlight technical features, qualify response of previous columns, or provide additional details. Vendors can also use this opportunity to compare your solution with that of your competitors or provide details as requested in the technical requirements table below.
- b. Commercial Bid (Part-B) – Indicating item wise price for the items mentioned in the technical bid, as per the format of quotation provided in tender, and other commercial terms and conditions.
  - c. Both these envelopes must be put into a single envelope, superscribed ‘Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis’. This should reach the following address by 4 PM on 07 August 2025:

*Chairperson’s Office,  
 C/O The Chairperson,  
 Department of Civil Engineering,  
 Indian Institute of Science,  
 Bengaluru, Karnataka - 560 012  
 Contact: +91(80)2293 2323  
[chair.civil@iisc.ac.in](mailto:chair.civil@iisc.ac.in)  
 Attn: Dr. Keshav Bharadwaj Ravi*

- 9. The technical bid and price bid should each be placed in separate sealed covers, superscripting on both the envelopes the tender no. and the due date. Both these sealed covers are to be placed in a bigger cover which should also be sealed and duly superscripted with the Tender No., Tender Description & Due Date.
- 10. The SEALED COVER superscripting tender number (CiE/2025-26/KBR/LocalTender/PSD-Agg-01) / due date & should reach Chairperson’s Office, Department of Civil Engineering, Indian Institute of Science, Bangalore – 560012, India on or before due date mentioned in the tender notice. In case due date happens to be holiday the tender will be accepted and opened on the next working day. If the quotation cover is not sealed, it will be rejected.

11. All queries are to be addressed to the person identified in “Section 1 – Bid Schedule” of the tender notice.
12. GST/other taxes, levies etc., are to be indicated separately. The BIDDER should mention GST Registration and PAN in the tender document (Indian Bidders only).
13. If price is not quoted in Commercial Bid as per the format provided in tender document the bid is liable to be rejected.
14. The Institute reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to the award of contract, without there by incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders.
15. Incomplete bids will be summarily rejected.

### **3.2 Cancellation of the Tender**

Notwithstanding anything specified in this tender document, the purchase committee, IISc Bangalore, in its sole discretion, unconditionally and without having to assign any reason, reserves the rights:

- a. To accept OR reject lowest tender or any other tender or all the tenders.
- b. To accept any tender in full or in part.
- c. To reject the tender, offer not confirming to the tender terms.

### **3.3 Validity of the Offer**

The offer shall be valid for 90 days from the date of opening of the commercial bid.

### **3.4 Evaluation of the Offer**

1. The technical bid (Part A) will be opened first and evaluated.
2. Bidders meeting the required eligibility criteria as stated in Section 2 of this document shall only be considered for Commercial Bid (Part B) opening. Further, agencies not furnishing the documentary evidence as required will not be considered.
3. Pre- qualification of the bidders shall not imply final acceptance of the Commercial Bid. The agency may be rejected at any point during technical evaluation or during commercial evaluation. The decision in regard to acceptance and / or rejection of any offer in part or

full shall be the sole discretion of IISc Bangalore, and decision in this regard shall be binding on the bidders.

4. The award of contract will be subject to acceptance of the terms and conditions stated in this tender.
5. Any offer which deviates from the vital conditions (as illustrated below) of the tender is liable to be rejected:
  - a. Non-submission of complete offers.
  - b. Receipt of bids after due date and time and or by email / fax (unless specified otherwise).
  - c. Receipt of bids in open conditions.
6. In case any bidder is silent on any clauses mentioned in these tender documents, IISc Bangalore shall construe that the bidder had accepted the clauses as of the tender and no further claim will be entertained.
7. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.
8. The lowest bid will be calculated based on the total price of all items tendered for Basic equipment along with accessories selected for installation, operation, preprocessing and post processing, selected optional items, selected recommended spares, and the selected extended warranty or annual maintenance contract, as chosen by the institute.

### **3.5 Prerequisites**

The bidder will provide the prerequisite installation requirement of the equipment along with the technical bid. This will include the site preparation guide.

### **3.6 Warranty**

The instrument is to be under warranty period of a minimum of two (2) years including free supply of spare parts, data analysis software, and faulty consumables from the date of functional installation. If any portion of the system is found to be defective, the defective system has to be replaced or rectified at the cost of the successful bidder within 45 days from the date of receipt of written communications from IISc, Bangalore. If there is any delay in replacement or rectification, the warranty period should be correspondingly extended.

### **3.7 Extended Warranty and Annual Maintenance Contract**

1. The cost per year for an additional three (3) years of warranty after the initial two (2) year warranty period has ended must be mentioned as an **optional add-on** in the quotation.
2. The cost per year for an additional three (3) years of annual maintenance contract (AMC) after the initial two (2) year warranty period has ended must be mentioned as an **optional add-on** in the quotation.
3. The tenderer should clarify if periodic (preventive) maintenance be done by a trained on-site engineer or requires a specialist from the OEM.
4. The vendor should have qualified technical service personnel for the equipment based in India and must assure a response time of less than three (3) business days after receiving a service request.

### **3.8 Purchase Order**

1. The order will be placed on the bidder whose bid is accepted by IISc based on the terms and conditions mentioned in the tender document.
2. The quantity of the items in tender is only indicative. IISc, Bangalore reserves the right to increase /decrease the quantity of the items depending on the requirement.
3. If the quality of the product and service provided is not found satisfactory, IISc, Bangalore reserves the right to cancel or amend the contract.

### **3.9 Delivery, Installation and Training**

1. The successful bidder shall provide the lead time to delivery, installation and made functional at IISc, Bangalore from the date of receipt of purchase order.
2. The system should be delivered, installed and made functional within 90 days from the date of receipt of purchase order.
3. The validity of the quotation shall be 90 days.
4. The supply of the items will be considered as effected only on satisfactory installation and inspection of the system and inspection of all the items and features/capabilities tested by the IISc, Bangalore. After successful installation and inspection, the date of taking over of entire system by the IISc, Bangalore shall be taken as the start of the warranty period.
5. No partial shipment is allowed.
6. The bidder should also arrange for technical training to the local facility technologists and users.



7. No additional fee for installation and training will be paid. All such costs are to be considered in the base price.
8. The successful bidder must conduct post-installation acceptance tests. The successful bidder is required to carry out full testing and demonstration of the instrument's performance at Indian Institute of Science, along with training the representative(s) from the institute on the operation and some sample testing for acceptance. All guaranteed specifications will have to be demonstrated, upon request, in an active installation. Failure to demonstrate any promised specifications will be deemed as technical non-compliance. The tests can be recorded in the presence of representatives of the OEM. Inability to pass these tests will be counted as a technical failure and breach of contract.
  - a. The successful bidder will perform the required calibration and performance testing after installation. These tests must be performed on traceable calibration particles / objects. IISc will not pay additional money for the purchase of these traceable materials. IISc has the right to retain these traceable calibration materials after the equipment is installed and calibrated. The vendor must demonstrate that the measurements on standard samples are within the required accuracy and precision limits.
  - b. The successful bidder shall demonstrate the inputs in the software for accurate measurement of the particle size distribution and measurement of particle shape parameters in three types of materials: aggregates, powders, and sand.

### **3.10 Payment Terms**

The payments to non-domestic vendors will be through a Letter of Credit and milestone of the payment will be determined after the mutual discussions with the successful bidder. As per GFR no advance payment can be made to domestic vendors, unless an equal amount of bank guarantee is provided.

### **3.11 Statutory Variation:**

Any statutory increase in the taxes and duties subsequent to bidder's offer, if it takes place within the original contractual delivery date, will be borne by IISc, Bangalore subject to the claim being supported by documentary evidence. However, if any decrease takes place the advantage will have to be passed on to IISc, Bangalore.

### **3.12 Disputes and Jurisdiction:**

Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Bangalore, India.

### **3.13 General**

1. All amendments, time extension, clarifications etc., within the period of submission of the tender will be communicated electronically. No extension in the bid due date/time shall be considered on account of delay in receipt of any document(s) by mail.
2. The bidder may furnish any additional information, which is necessary to establish capabilities to successfully complete the envisaged work. It is however, advised not to furnish superfluous information.
3. The bidder may visit the installation site before submission of tender, with prior intimation.
4. All items should be quoted in Indian Rupees.
5. The decision of the purchase committee is final.
6. If any information furnished by the bidder is found to be incorrect, either immediately or at a later date, it would render the bidder liable to be debarred from tendering and/or taking up of work in IISc, Bangalore.
7. The tenderer should have a track record of supplying and installing similar equipment to at least one organization in India, preferably at Indian Institute of Technologies (IITs), National Institute of Technologies (NITs), Indian Institute of Science (IISc), or national labs. The contact information of the users and organizations to whom the equipment has been supplied to shall also be provided in the technical bid.
  - a. **Relevant documents including user testimonial** on product performance, and service and maintenance should be furnished. If similar equipment has been supplied to IISc, user testimonial on the product performance, and service and maintenance from the user at IISc should be furnished.
  - b. The timeline of supply of the equipment to the organizations in India shall also be furnished.
  - c. The turnaround time for services, if any were performed at the organisations listed, shall also be provided.
8. The institute reserves the right to withhold placement of final order. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason.

## **4 Section 4: Technical Specifications**

### **4.1 General Specifications:**

1. The instrument shall be a particle size and shape analyzer working on the principle of Dynamic Image Analysis (DIA).
2. The instrument shall be capable of rapid and exact particle size and shape analysis of all dry, flowable bulk materials and powders.
3. The instrument shall be capable of measuring the particle sizes and shapes of typical building materials used in civil engineering, typical sands and gravels used in construction, and typical river sediments.
4. The instrument shall be a 2D and 3D Dynamic Image Analysis compliant with ISO 13322-2.

### **4.2 Measuring Range Specifications:**

5. The instrument shall be capable of measuring the particle size and shape for samples containing particles across the range of a minimum of 20 µm or lower to a maximum of 30 mm or higher, with no hardware adjustment.
6. The instrument and software shall provide the particle size, shape, volume, density, transparency and number of particles.
7. The instrument shall utilize a Dual Camera Technology, with the following specifications:
  - a. The instrument shall contain one camera with a five-megapixel (5 MP) or higher resolution which can photograph at a frame rate of 250 frames per second (250 fps) or higher.
  - b. The instrument shall contain a second zoom camera with a nine-megapixel resolution (9 MP) or higher which can photograph at a frame rate of 250 frames per second (250 fps) or higher.
8. The instrument and software shall be capable of measuring the shape parameters including sphericity, roundness, roughness, angularity, and aspect ratio.
9. The instrument and software shall be capable of measuring the size parameters including particle size distribution, and cumulative particle volumes.

### **4.3 Other Technical Specifications:**

10. All accessories required for sample measurements including feeders and funnel kits, guidance sheets, and any other required accessories should be provided.

11. All required materials for installation, including cabling, piping, fixtures, etc. shall be provided.
12. A computer system, compatible with the instrument's software and pre-installed with the instrument software, that can be used to control the instrument should be supplied along with the instrument.
  - a. The computer shall be branded (not assembled) and have a specification of 16 GB RAM, 1 TB HDD, and i5 processor, or better.
  - b. If the provided computer system is a desktop system, a 22" monitor, keyboard, optical mouse and suitable UPS shall also be provided.
  - c. The computer shall have a three (3) year warranty period.
  - d. An installation media, such as a USB drive, containing the installation files for the machine software and necessary instructions for installation must be provided along with the computer.
  - e. The software license provided shall be perpetual and the software license provided shall be a multi-user license.
13. A UPS system, including the required batteries, designed to provide at least two hours of backup power for the instrument and computer shall be provided. The UPS system can be common for the instrument and the computer. All cabling and accessories must be provided.
14. The software shall be a purpose-built control and evaluation software for the most advanced experimental design and data analysis.
15. All the technical literature and catalogues of various sub-systems in English must accompany the quotation. In the event of an order, the successful bidder should undertake to supply all the documents including a complete system description, operation and service manuals, and full description of hardware and software used. Soft copies of all manuals including operations, maintenance, and service manual along with a drawing of main equipment and all its accessories should be provided.

#### **4.4 Safety Requirements:**

16. The instrument must be safe to operate in normal electrical and environmental conditions.
17. Necessary provisions shall be given to safeguard the instrument and computer from power fluctuations and other electrical/shock bursts.

#### **4.5 Optional Requirements:**

- i. The costs of a standard pack of required accessories (e.g., funnels, circulators, etc.) are to be provided as an optional add on. All accessories required to prepare the samples for measurement are also to be provided.
- ii. The cost of a high-precision electronic weighing balance shall be provided as an optional add on. The balance shall have a maximum measuring capacity of 1 kg or higher. The balance shall have a precision of 0.1 g or better.

## **5 Section 5: Technical Bid**

The technical bid should furnish all requirements of the tender along with all annexures in this Section 5 and submitted to:

*Chairperson's Office,  
C/O The Chairperson,  
Department of Civil Engineering,  
Indian Institute of Science,  
Bengaluru, Karnataka - 560 012  
Contact: +91(80)2293 2323  
[chair.civil@iisc.ac.in](mailto:chair.civil@iisc.ac.in)  
Attn: Dr. Keshav Bharadwaj Ravi.*

### 5.1 Annexure 1: Details of the Bidder

The bidder must provide the following mandatory information & attach supporting documents wherever mentioned:

#### **Details of the Bidder**

Sl. No.	Items	Details
1	Name of the Bidder	
2	Nature of Bidder (Attach attested copy of Certificate of Incorporation/ Partnership Deed)	
3	Registration No/ Trade License, (attach attested copy)	
4	Registered Office Address	
5	Address for communication	
6	Contact person- Name and Designation	
7	Telephone No	
8	Email ID	
9	Website	
10	PAN No. (attach copy)	
11	GST No. (attach copy)	

(Signature of the Bidder)

(Name)

(Designation and Seal)

(Date)

## 5.2 Annexure 2: Declaration Regarding Experience

To,  
The Chairperson,  
Department of Civil Engineering  
Indian Institute of Science  
Bangalore – 560012, India

Ref: Tender No: CiE/2025-26/KBR/LocalTender/PSD-Agg-01  
Dated: 16-Jul-25

Subject: Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis

Sir,

I've carefully gone through the Terms & Conditions contained in the above referred tender. I hereby declare that my company / firm has \_\_\_\_\_ years of experience in supplying and installing dynamic vapor gravimetric sorption measurement systems.

(Signature of the Bidder)

(Printed Name)

(Designation, Seal)

(Date)



### 5.3 Annexure 3: Declaration Regarding Track Record

To,  
The Chairperson,  
Department of Civil Engineering  
Indian Institute of Science  
Bangalore – 560012, India

Ref: Tender No: CiE/2025-26/KBR/LocalTender/PSD-Agg-01  
Dated: 16-Jul-25

Subject: Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis

Sir,

I've carefully gone through the Terms & Conditions contained in the above referred tender. I hereby declare that my company/ firm is not currently debarred / blacklisted by any Government / Semi Government organizations / institutions in India or abroad. I further certify that I'm competent officer in my company / firm to make this declaration.

(Or)

I declare the following:

Sl. No.	Country in which the company is Debarred /blacklisted / case is Pending	Blacklisted / debarred by Government / Semi Government/Organizations /Institutions	Reason	Since when and for how long

(NOTE: In case the company / firm was blacklisted previously, please provide the details regarding period for which the company / firm was blacklisted and the reason/s for the same).

Yours faithfully,

(Signature of the Bidder)

(Name)

(Designation, Seal)

(Date)

#### **5.4 Annexure 4: Declaration for Acceptance of Terms and Conditions**

To,  
The Chairperson,  
Department of Civil Engineering  
Indian Institute of Science  
Bangalore – 560012, India

Ref: Tender No: CiE/2025-26/KBR/LocalTender/PSD-Agg-01  
Dated: 16-Jul-25

Subject: Local Tender Notification for the Procurement of a Particle Size and Shape Analyser based on Dynamic Image Analysis

Sir,

I've carefully gone through the Terms & Conditions as mentioned in the above referred tender document. I declare that all the provisions of this tender document are acceptable to my company. I further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

(Name)

(Designation, Seal)

(Date)

## **5.5 Annexure 5: Details of Items Quoted**

Details of items quoted:

- a. Company Name
- b. Product Name
- c. Part / Catalogue number
- d. Product description / main features
- e. Detailed technical specifications
- f. Remarks

### **Instructions to bidders:**

1. Bidder should provide technical specifications of the quoted product/s in detail.
2. Bidder should attach product brochures along with technical bid.
3. Bidders should clearly indicate compliance or non-compliance of the technical specifications provided in the tender document. The technical proposal should contain a technical compliance table with 5 columns:
  - i. The first column must list the technical requirements, in the order that they are given in the technical requirement below.
  - ii. The second column should provide specifications of the instrument against the requirement. Please provide quantitative responses wherever possible.
  - iii. The third column should describe your compliance with a “Yes” or “No” only. Ensure that the entries in column two (2) and column three (3) are consistent.
  - iv. The fourth column should state the reasons/explanations/context for deviations, if any.
  - v. The fifth column can contain additional remarks. Vendors can use this opportunity to highlight technical features, qualify response of previous columns, or provide additional details. Vendors can also use this opportunity to compare your solution with that of your competitors or provide details as requested in the technical requirements table below.

## 6 Section 6: Commercial Bid

The commercial bid should be furnished with all requirements of the tender with supporting documents as shown below:

Sl. No.	Description	Cat. Number	Quantity	Unit Price	Subtotal
1.	Essential items noted in technical specification				
1. a	... (details of essential items, e.g. <i>particle size and shape analyser</i> )				
1. b	...				
2.	Optional items noted in the technical specification				
2. a	... (details of optional items, e.g. <i>additional funnels, etc.</i> )				
2. b	...				
3.	Accessories for operation and installation				
4.	All items, consumables, spares and software to be supplied locally				
5.	Warranty (for 2 years from date of installation)				
6.	Extended warranty after initial 2 years (3 years; cost per year should be the unit price and number of years should be the quantity)				
7.	AMC after expiry of initial 2 year warranty period (3 years; cost per year should be				

	the unit price and number of years should be the quantity)				
8.	Cost of Insurance and Airfreight				

Any additional items:

<b>Sl. No.</b>	<b>Description</b>	<b>Cat. Number</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Subtotal</b>
9.					

Addressed to:  
The Chairperson,  
Department of Civil Engineering  
Indian Institute of Science (IISc),  
CV Raman Road, Bangalore 560012

## **7 Section 7: Checklist**

(This should be enclosed with technical bid- Part A)

The following items must be checked before the Bid is submitted.

### **[1] Sealed Envelope “Part A”: Technical Bid**

1. Section 5- Technical Bid (each page signed by the authorized signatory and sealed) with the below annexures:
  - a. Annexure 1: Bidders details
  - b. Annexure 2: Declaration regarding experience
  - c. Annexure 3: Declaration regarding track record
  - d. Annexure 4: Declaration for acceptance of terms and conditions
  - e. Annexure 5: Details of items quoted
2. Copy of this tender document duly signed by the authorized signatory on every page and sealed.

### **[2] Sealed Envelope “Part B”: Commercial Bid**

1. Section 6: Commercial Bid

**Your quotation must be submitted in two envelopes: Technical Bid (Envelope A) and Commercial Bid (Envelope B) super scribing on both the envelopes with Tender No. and due date and both of these in sealed covers and put in a bigger cover which should also be sealed and duly super scribed with Tender No., Tender description & Due Date.**