



ಮಾನವಸಂಪನ್ಮೂಲವಿಭಾಗ/मानव संसाधन अनुभाग/HUMAN RESOURCES SECTION  
ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥೆ/भारतीय विज्ञान संस्थान/INDIAN INSTITUTE OF SCIENCE  
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Advertisement No. R(HR)Temp-15(JRDTML)/2023

**Engagement of Library and Information Management (LIM) Project Trainee and Electronic Resource Management (ERM) Project Trainee in J.R.D Tata Memorial Library**

1. Indian Institute of Science (IISc), Bangalore invites applications for **08 positions (UR-06, OBC-01, SC-01)** of LIM/ERM Project Trainee in the J.R.D Tata Memorial Library (JRDTML) at the Indian Institute of Science (IISc). The details are as follows:

Ser.	Post	No. of Positions	Maximum Age Limit*	Emoluments	Qualification
1.	Library & Information Management (LIM) Project Trainee	06	26 years	Rs.25,000/- p.m (Consolidated)	A bachelor's degree in any Discipline followed by a Master of Library and Information Science (MLISc) or its equivalent (Graduated in the year 2022 and 2023 only). The applicants should have secured a minimum of second class or equivalent in the basic academic degree and First Class or equivalent in the professional degree declared by the University.
2.	Electronic Resource Management (ERM) Project Trainee	02			A bachelor's degree in any Discipline followed by a Master of Library and Information Science (MLISc) or its equivalent (Graduated in the year 2022 and 2023 only). The applicants should have secured a minimum of second class or equivalent in the basic academic degree and First Class or equivalent in the professional degree declared by the University.  <b>Desirable:</b> PGLIM/PGLAN/PGDCA or its equivalent.

\* As on the last date of receipt of application. Age relaxation as per GoI norms (if applicable) will be extended.

**2. Job Description:**

(a) LIM Project Trainee:

The Library and Information Management Programme provides an opportunity to work and learn the practical and functional Library and Information activities, which include various library operations such as the acquisition of content (both print and Digital), Classification, Cataloguing & Organization of Information Resources, Document Delivery Services, Digital Information Services, Research Support services Processing of research publications, Information Systems, Design & Development of Information Systems and Services, Web-based Information Services, etc. They are expected to work in

various aspects of Digital Library, Innovative Research Information Support Services, Knowledge Organization and Management using state of technologies and systems.

(b) ERM Project Trainee:

The Electronic Resource Management is a unique programme and provides an opportunity to work in the areas of Digital Library, Database design, development, and management. Provides exposure to networking and server administration, maintenance of all computers and peripherals, attending to hardware & software problems including Koha (software used for Management of In-house operations) other content and digital library platforms such as ePrints, D space, workpress, Drupal, etc.

(c) Selected Project Trainees are expected to work 6 days a week on any of the three shifts, including night shifts and holidays. Holiday duties will also be assigned.

**3. Duration**

Engagement is purely temporary on a contract basis for a period of 2 years.

**4. Selection Procedure**

The final selection will be based on performance in the written test and personal interview.

INSTRUCTIONS FOR APPLICANTS	
<b>(i)</b>	<b>Submission of Online Application</b>
(a)	Candidates who are desirous to be considered strictly on the aforesaid terms and conditions may fill out the application form on the link given below duly attaching the required certificates in support of age, category, qualification, marks, disability, and experience <b>on or before 19.10.2023.</b>
(b)	Link for Applying Online: <a href="https://recruitment.iisc.ac.in/Temporary_Positions/">https://recruitment.iisc.ac.in/Temporary_Positions/</a>
(c)	No hardcopy submission of the online submitted application is accepted. However, candidates are advised to keep a printout of the online application form for future reference.
(d)	The shortlisted candidates will be informed through e-mail about the date & time of the selection process. Candidates are also advised to provide the correct information in their online application.
(e)	Electronic mode of interview (Zoom Call/ Microsoft Team) will be conducted and the same will be intimated to the candidates in advance. It is advised that the candidates should be prepared to give interviews in all the medium.
(f)	Candidates may please ensure that they are fulfilling all the requisite criteria prior to registering, failing which, their candidature is liable to be rejected/cancelled.
<b>(ii)</b>	<b>General Instructions</b>
(a)	The Candidate must possess the essential prescribed qualifications on or before the last date of submitting the application.
(b)	Qualifications other than one prescribed in this advertisement will not be accepted.
(c)	Engagement on a contract basis would be subject to medical fitness.
(d)	Except the consolidated and fixed emoluments, no other benefits will be extended.
(e)	The contract can be terminated at any time by giving one month's notice, by either side.
(f)	Candidature/contract of candidate(s) submitting false certificates or suppression/submission of incorrect information shall be liable for termination/disqualification/rejection at any stage.
(g)	Prescribed educational qualifications and experience are the minimum eligibilities required and the mere fact that a candidate possesses the same shall not entitle him/her for being called for a written test/interview. The Institute reserves the right to restrict the no. of candidates admitted for the interview to a reasonable number, based on qualifications and/or experience.
(h)	Applications should be sent well in advance, without waiting till the last date.
(j)	Call letters to attend the test or interview or both will be sent only to the shortlisted candidates by e-mail. Candidates are required to check their registered e-mail ID frequently. No correspondence will be made with applicants who are not short-listed/not called for the interview.
(k)	The Institute reserves the right to reject any application without assigning any reason. The Institute also reserves the right to cancel the advertisement/ recruitment at any stage without

		assigning any reasons. No correspondence will be entertained in this regard.
	(l)	The Institute reserves the right to verify the antecedents or documents submitted by the candidate at any time during the service. In case it is found that the documents submitted by the candidate are not genuine, then his/her services shall be terminated, and disciplinary/criminal proceedings will be initiated.
	(m)	No accommodation will be provided on the Institute campus during the course of their stay.
	(n)	Only Indian nationals need to apply.

**Date: 27.09.2023**

**Registrar**

