MEMORANDUM

Reconstitution of Students Affairs Committee

With the approval of the Director, Students Affairs Committee (SAC) is reconstituted as follows, with immediate effect:

Prof. M S Bobji  
Department of Mechanical Engineering  
Chair & Adviser

Prof. Ambedkar Dukkipati  
Department of Computer Science and Automation  
Member & Counselor

Prof. Annapoorni Rangarajan  
Department of Developmental Biology and Genetics  
Member & Counselor

Prof. Abha Misra  
Department of Instrumentation and Applied Physics  
Member & Counselor

Prof. Partha Pratim Mondal  
Department of Instrumentation and Applied Physics  
Member & Counselor

Prof. Visvesha Guttal  
Centre for Ecological Sciences  
Member & Counselor

Prof. Harish Seshadri  
Department of Mathematics  
Member & Counselor

Prof. Digbijoy Nath  
Centre for Nanoscience and Engineering  
Member & Counselor

Mr Deepakash Das  
Department of Developmental Biology and Genetics  
Culture Secretary, Students Council

Mr Nitin Anand  
Assistant Registrar, Academics-II  
Ex-Officio Member Secretary

Additional experts may be co-opted as invitees where required.
The following would be the mandates for the committee:

It will handle all student complaints and grievances related to academic matters, availability of academic and research facilities, student-facing relationships and other students' affairs.

It will also function as the Standing Disciplinary Committee as per the clause 4 of the student’s handbook of code of ethic and conduct along with standard procedures to enquire into the alleged case and recommend suitable disciplinary action.

It will also act as "mentoring cell" in terms of Clause 6.3.2 of the UGC regulation on curbing the menace of ragging in higher educational institution, 2009, issued vide memo No F 1-16/2007 {CPP-II} in April 2009.

It will make review of student's code of ethics and conduct and make recommendations. As mentoring cell, the Committee would be conducting the following activities, every year. Conduct orientation programs, counselling sessions, etc, publicize anti-ragging measures, cross verify undertakings from candidates / students, cross verify undertakings from the parents / guardians and help in Anti-ragging policy formulation.

The Committee will be in force for two years and the term of the special invitee shall be for one year.

REGISTRAR

To: The Chair & Advisor, Members & Counsellors & Member Secretary of the Committee

Copy: Office of Director / Deans of Administration / Deans of Division / Deans of Academics / Council of Wardens / Student's Council / All Admin Officers / DR Academics / AR Academics-I / AR Academics-II / Psychiatrist, Health Centre / Wellness Centre