Advertisement No. R(HR)Temp-15(CPDM)/2022

ENGAGEMENT OF FACILITY MANAGER FOR NETWORKING & SYSTEMS ADMINISTRATOR

Indian Institute of Science (IISc), Bangalore invites applications for the position of Networking & Systems Administrator in the Centre for Product Design and Manufacturing (CPDM). The details are as follows:

Sl. No.	Post	No. of Vacancies	Mandatory Qualification	Remuneration Per Month
1.	Networking & Systems Administrator	01 (UR)	B.Tech in Computer Science with a minimum of 01 year of relevant experience, or MCA with a minimum of 01 year of relevant experience, or BCA with a minimum of 03 years of relevant experience.	Rs. 45,000 - 55,000/- p.m. * (consolidated)
	Total Post	**01**		

* Exact amount will be decided based on qualification, skills and experience.

Job Description:
The primary responsibility of the system administrator is to support procurement, maintenance, accounting, demonstration, use, and documentation of (the working of) all computing equipment, software tools and computing related consumables in the Teaching Laboratories, Research Laboratories, office and other areas of CPDM, and supporting websites, experiments, demonstrations and projects that involve use of computing facilities. The responsibilities include the following:
   a) General computer system administration (of Servers and clients)
   b) Office network management
   c) Automated backups of databases, applications and system configurations
   d) Tuning scheduled jobs on the servers for optimal performance and consistency, etc.

Duration: Engagement is purely temporary on contract basis, initially for a period of one year and renewable annually up to a maximum duration of five years, based on the satisfactory performance and requirement of the Institute. Contract tenure will commence from the date of joining.

Age Limit: The maximum age limit for eligibility to be in the 35 years of range as on the last date of submitting the application. Age relaxation as per GoI norms will be extended.

Selection Procedure: Shortlisted candidates will be called for an Interview, which will be held at Indian Institute of Science Campus, Bangalore. Any changes in this regard will be intimated subsequently.

How to Apply
 a. Candidates who are desirous to be considered strictly on the aforesaid terms and conditions may fill the application form on the link given below duly attaching the required certificates in support of age,

category, qualification, marks, disability and experience **on or before 29/09/2022.** The eligible applicants will be called for an interview. However, Institute reserves the right to conduct written test if circumstances arise.

b. The shortlisted candidates will be informed through e-mail about date & time of interview. Candidates are also advised to provide correct information in their online application.

c. If required, the electronic mode of interview (Zoom Call/ Microsoft Team) will be conducted and the same will be intimated to the candidates in advance. It is advised that the candidates should be prepared to give interview in all the medium, if so required. In case the interview is held in-person, no TA/DA shall be paid for attending the interview.

d. Candidates may please ensure that they are fulfilling all the requisite criteria prior to registering, failing which, their candidature is liable to be rejected/cancelled.

General Instructions

a. The Candidate must possess the essential prescribed qualifications on or before the last date of submitting application.

b. The waitlist will be operational for a period of six months.

c. Qualifications other than one prescribed in this advertisement will not be accepted.

d. Engagement on contract would be subject to medical fitness.

e. Except the consolidated and fixed emoluments, no other benefits will be extended.

f. The contract can be terminated at any time by giving one month's notice, by either side.

g. Candidature/contract of candidate(s) submitting false certificates or suppression/submission of incorrect information shall be liable for termination/disqualification/rejection at any stage.

h. Candidates should send the applications via above mentioned email id only. No hardcopies will be accepted.

i. Prescribed educational qualifications and experience are the minimum eligibilities required and mere fact that a candidate possesses the same shall not entitle him/her for being called for test/interview. The Institute reserves the right to restrict the no. of candidates admitted for interview to a reasonable number, based on qualifications and/or experience.

j. Applications should be sent well in advance, without waiting till the last date.

k. Call letters to attend interview will be sent only to the shortlisted candidates by mail. Candidates are required to check their registered e-mail ID frequently. No correspondence will be made with applicants who are not short-listed/not called for interview.

l. The Institute reserves the right to reject any application without assigning any reason. The Institute also reserves the right to cancel the advertisement/ recruitment at any stage without assigning any reasons. No correspondence will be entertained in this regard.

m. The Institute reserves the right to verify the antecedents or documents submitted by the candidate at any time during the service. In case it is found that the documents submitted by the candidate are not genuine, then his/her services shall be terminated, and disciplinary/criminal proceedings will be initiated.

n. No accommodation will be provided on the Institute campus during the course of their stay.

o. The candidates have to appear for interview during the selection process at their own cost.

p. Only Indian nationals need apply.

Link for Applying Online: **https://recruitment.iisc.ac.in/Temporary_Positions/**

Date:09/09/2022   **Registrar**