



## Society for innovation and development, IISc Bangalore

<b>Job Title:</b>	Trainee _ Incubation	<b>Job Category:</b>	Non-Technical
<b>Department/Group:</b>	SID_ STEM Cell	<b>Posting Expires:</b>	31 <sup>st</sup> August 2022
<b>Location:</b>	Bangalore	<b>Travel Required:</b>	NA
<b>Level/Salary Range:</b>		<b>Position Type:</b>	Permanent/Contract
<b>Job Code</b>	<b>STEM-003</b>		

### Job Description

#### Roles & Responsibilities:

- Manage all the practicalities with delivering our program activities/events/ workshops – coordinate with participants, speakers, venues, external suppliers etc.
- Work closely with our Founders and manage their needs
- Assist in program evaluation processes of the program, through quality and quantity methods.
- Collect material and create content for our social media platforms

#### Desired Candidate Profile

- Qualifications: Post-Graduate in any stream.
- Looking for 0 to 1 year experience
- Interested in Start-up Ecosystem/Entrepreneurship
- Extremely good written & presentation skills.
- Very good coordination skills.
- Good Team Player.
- Open and Curious to learning.
- Comfortable with a variety of responsibilities and flexible to go outside your role description as needed.
- Past internship experience is mandatory.
- Fluent in English; Working knowledge of Kannada will be an added advantage.

Interested candidates are requested to submit their updated CV along with the Job Code STEM-003 as a subject line to [hr.sid@iisc.ac.in](mailto:hr.sid@iisc.ac.in) ,before 31<sup>st</sup> Aug 2022.