



Indian Institute of Science

Bangalore 560 012, (India)

Expression of Interest for Providing Automated Laundry Services in

INDIAN INSTITUTE OF SCIENCE. Bangalore

IISc invites Expression of interest (EOI) from reputed Organizations/Firms for providing of Automated Laundry services. IISc intends to provide the Automated laundry services for students and campus residents.

There are about 4000 students in the IISc campus Hostels. Over and above, the 500 Faculty and 1000 support staff of the campus can also avail the laundry services. The contract will be for a period of 1 year, renewable every year up to a maximum of 5 years on mutual agreement subject to satisfactory performance.

The bidding agency/firm shall have a minimum 2 (two) years of experience in providing mechanized laundry services to minimum 25,000 customers per year in Government /Autonomous Bodies / Public Sector Undertakings/ Educational Institutes/Corporate

The agency has to install high-end Washing Machines, Dryer, Electric Iron Facility, and other equipment / accessories as may be necessary for running the laundry services. The Agency/Firm shall bear all the expenses including water and electricity for running the in-house Automated laundry services.

IISc will provide the space on a standard licence fee of Rs. 10/ per SFT, subject to a hike of 5% every year. The agency has to pay licence fee as per the Institute rules from time to time and other charges like electricity & water as per actuals.

Bidding agency/firm preferably have the provision of online booking facility through website, mobile app & phone (customer care services).

Use of Plastic is completely prohibited. The agency should not use plastic covers/paper for wrapping and packaging.

The following is qualification criteria for short-listing the eligible agencies :

1. The agency/firm must be having PAN & GST number.
2. The agency/firm shall have a minimum 2 (two) years of experience in providing mechanized laundry services to minimum 25,000 customers per year in Government /Autonomous Bodies / Public Sector Undertakings/ Educational Institutes/Corporate offices.
3. The agency, on its own cost shall install sufficient mechanized washing infrastructure like high end washing machines, dryers, electric iron instrument & other equipment & accessories for running automated laundry services on campus.
4. Bidding agency/firm preferably have the provision of online booking facility through website, mobile app & phone (customer care services).

5. The agency should have annual turnover of Rs 50 Lakhs during the last 3 years.

The bidder has to make a presentation to the committee and the students representatives. The committee along with students representatives will visit the facilities of the agencies who have been shortlisted and assess the maintenance of their existing facilities.

The request for proposal will be extended only to the short-listed agencies in the evaluation. The agencies interested in providing services shall provide the details in the attached format.

The successful bidder has to enter into an agreement valid for a maximum period of 5 years with the Institute before commencement of services.

Document Submission: Provide the self-attested copies of the following along with your EoI:

- a) Proof of registration under relevant law, such as Companies Act, and / or Shops & Establishment Act etc.
- b) For partnership firms, full name and address of each partner along with certified copy of registered partnership deed, copy of trade license.
- c) For proprietorship firms, full name and address of proprietor along with certified copy of trade license and
- d) Copies of the valid trade license no., Labour license, PAN Card, PF Registration Certificate (if applicable), ESI Registration Certificate (if applicable), GST Registration number and your organization/ agency profile,
- e) In case the agency is registered under MSME, NSIC certificate in the relevant sector duly attested may also be provided.
- f) Tentative schedule of time required for start of operations

The sealed cover containing the EoI, complete in all respects, and the copies of the documents may please be super-scribed 'EoI for providing automated laundry service in SARVAM complex at the Institute' and submitted to the Office of the Registrar, Indian Institute of Science, Bengaluru-560012 on or before 06th July 2019 up to 12.30 p.m.

REGISTRAR

FORMAT FOR SUBMISSION OF EXPRESSION OF INTEREST

Sl. No.	Particulars	Information furnished
1	Name of the Vendor/Franchisee	
2	Address	
3	Registered Address(for establishments) Telephone No. Mobile No. e-mail ID Website	
4	No. of years of experience in running Automated Laundry Services	
5	Month and year of Establishment	
6	Name of Proprietor/Partner(Copy of the ownership/partnership needs to be enclosed)	
7	Annual turnover during the last 3 financial years 2016-17 2017-18 2018-19 (copies of the Audited financial statements/certificate issued by Chartered Accountant to be enclosed)	
8	Whether the firm is an income-tax Assessee? If yes, please give the details of PAN No. and copy of the latest Assessment order	
9	Registration No.	
10	EPF No.	
11	ESI No.	
12	GST No.	
13	Do you have office at Bengaluru? If so, please provide the Address and Tel No.	
14	Do you have branches. If so furnish the details	
15	Details of present infrastructure. Please furnish the details of the equipment's, cost and year of purchase.	
16	Details of the persons employed. Please furnish the number of persons employed, their educational qualifications, etc.	
17	Name at least 2 Reference of repute with address and tel.nos (enclose the certificates)	

Details of Previous contracts

Period of Contract		Name & Address of Organization	Type of Contract Undertaken	Number of Persons serviced	Value of Contract (annual) and Other details
From	To				

Give details of current contracts/shops being run, if any, of similar nature being rendered by you and which will be open for inspection by our Committee

Period of Contract		Name & Address of Organization	Type of Contract Undertaken	Number of Persons serviced	Value of Contract (annual) and Other details
From	To				

CERTIFICATE OF ETHICAL PRACTICES

I/we assure the Institute that neither I/we nor any of my/our workers will do any act/s, which are improper/illegal during the execution of the contract that may be awarded to us.

Neither I/We nor any of my/our workers/representatives will indulge in any corrupt activities/practice in my/our dealing with the Institute.

I/We will have no conflict of interest in any of our work/contracts at the Institute.

SIGNATURE

We have understood the scope and the terms and conditions and will agree to the same.

**Place:
Date:**

**Signature of the Vendor/ Authorized person
with seal**