

APPLICATIONS ARE INVITED FOR SAFETY OFFICERS

The Indian Institute of Science (**IISc**), Bangalore invites applications from candidates for the positions of Senior Safety Officer (one position) and Safety Officers (two positions) on contract. The eligibility criteria for the positions are as follows:

Eligibility Criteria:

- (1) **P. G. Diploma** in safety management from a recognized University/Institution.
- (2) A minimum of three years of relevant experience in safety management is required for the posts of Safety Officer.
- (3) A minimum of ten years of relevant experience in safety management is required for the post of Senior Safety Officer.
- (4) Experience in one or more of the following areas:
 - A) Chemical and gas cylinder safety management / Biological and Radiological safety management / Electrical safety & Industrial safety management.

Age limit: 50 years or below as on 01-01-2019.

Monthly Emoluments: (i) The monthly emoluments for the post of Senior Safety Officer is expected to be in the range of **Rs. 70,000–90,000** per month. Emoluments are negotiable in deserving cases.

(ii) The monthly emoluments for the post of Safety Officer is expected to be in the range of **Rs. 35,000–50,000** per month. Emoluments are negotiable in deserving cases.

Job description: The Senior Safety Officer and the two Safety Officers will be part of the core safety management team at the institute which will be headed by the Institute's Safety committee. Primary responsibilities of the safety officers include the following:

- (a) Develop and document Chemical, Fire, Electrical, Civil, Radiological safety and other general safety protocols at the institute.
- (b) Organize periodic safety training and enabling stakeholders to understand the principles and applications of general safety issues.
- (c) Carry out safety inspections to assess safety conformity of various laboratories within the institute.
- (d) Suggest corrective actions if any after the inspection, follow-up and help the laboratories in implementing the suggested corrective actions.
- (e) Assist in the development of a centralized safety portal (website) for the entire institute which would serve as a repository for safety education, training and documentation.
- (f) Develop guidelines for emergency preparedness and streamline emergency response with regards to Fire, Chemical, Electrical, Civil and Health related accidents/emergencies.

- (g) Develop safety guidelines and educate stakeholders with respect to radiation and laser safety.
- (h) Assist in the development of a centralized chemical inventory database with storage and usage information.
- (i) Provide/maintain material safety data sheets for all stored chemicals.
- (j) Develop chemical-class labels and ensure chemical segregation according to chemical compatibility/class.
- (k) Verify chemical labelling and compatibility of chemicals stored at labs and central stores. Ensure incompatible chemicals are stored separately.
- (l) Maintain and manage gas cylinder stock, distribution, storage and use.
- (m) Organize regular safety training meetings/workshops to educate stakeholder on chemical hygiene and hazard programs
- (n) Develop guidelines and procedures for disposal of chemical waste and waste treatment
- (o) Develop and document biological safety protocols at the institute.
- (p) Other responsibilities assigned by the safety committee.

In addition to the above, the responsibilities of the Senior Safety Officer will include the following:

- (q) Assist in the implementation of general safety in the institute which includes safety measures during any civil work such as construction/building repair/demolition work/laying high tension electrical cables/laying water lines. Ensure that the work is being carried out as per the protocols/procedures and the regulations recommended/set by concerned governmental authorities.
- (r) Provide periodic presentations and submit reports with statistics about the status of safety infrastructure, safety practices and their effectiveness at the institute to the Institute's safety committee.
- (s) Liaison with concerned authorities for ensuring complete compliance with governmental regulations with regards to safety in the workplace and protection of the environment through prevention of environmental pollution.

Eligible candidates may email their CV for the said position to **safety.elseh@iisc.ac.in** (Mention in the subject line "**Application for the post of Senior Safety Officer/Assistant Safety Officer**") on or before 18.01.2019. The CV must contain at a minimum the details of education, past work experience relevant to this position, date of birth and address for communication. The candidates may also include a short discretion of their plans for implementing safety at the institute.

The appointment shall initially be for a period of 2 years (first year is probationary), extendable depending on the progress of the work. It may be noted that the appointment is purely temporary and the candidate shall not carry any right to seek regular employment after completion of the term.

The hard copy of the application signed and dated by the applicant along with recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification and experience should be submitted at the time of interview.

Registrar, IISc, Bangalore