



Indian Institute of Science

# Office of Laboratory Safety & Environmental Health

## Domestic Tender for Collection & Safe Disposal of Chemical Wastes from IISc Bangalore.

**Tender No: IISc/Purchase/FFE/2023/08**

Published date: 23<sup>rd</sup> August 2023.

The tender document can be downloaded from the website:

<https://www.iisc.ac.in/business-with-iisc/tenders>.

Check the same website for updates/corrections.

### Contact Details:

The Chairman, Safety Committee

Office of Laboratory Safety & Environmental Health (OLSEH), New Chemical Science Building, Room no. EG-29

Indian Institute of Science Bangalore–560012

Email: [mithunc@iisc.ac.in](mailto:mithunc@iisc.ac.in)

## 1 Introduction

1. Indian Institute of Science (IISc) invites bids for:
  - a. Collection and Safe Disposal of Chemical Wastes from IISc campus.
  - b. The tender is for chemical waste pick-up for 1 year from September 2023. Chemical waste must be picked up around 4-5 trips in a month.
2. In this tender document, IISc means Indian Institute of Science, Bangalore.
3. In this tender document, terms like firm, company, bidder, vendor etc. are used interchangeably for the bidders.
4. The deadline for submission of proposals is the **14<sup>th</sup> September 2023 4:30 pm** Indian Standard Time. Hardcopy of the proposals should arrive at the OLSEH office, New Chemical Sciences Building, Room No-EG-29, Indian Institute of Science, Bangalore 560012, India, by the above deadline.
5. For any issues or clarifications or query relating to this tender, bidders are requested to contact the given email ID ([mithunc@iisc.ac.in](mailto:mithunc@iisc.ac.in)) only before the scheduled pre-bid clarification date & time. After this, no query will be entertained. Telephone calls or interim queries will not be entertained.
6. IISc has the right to modify the date and time of an event or issue any corrigendum/ Addendum for this tender.
7. For any amendments or corrigendum or addendum, the prospective bidders should keep watching the IISc website only wherein, all the information in this regard will be notified.

## 2 Schedule of Events

<b>Event</b>	<b>Date</b>
Tender Publishing Date	23 <sup>rd</sup> August 2023
Last Date of submission of pre-bid queries (by email only)	14 <sup>th</sup> September 2023
No pre-bid meeting is scheduled. Answers to any questions will be provided over email ( <a href="mailto:mithunc@iisc.ac.in">mithunc@iisc.ac.in</a> ). The prospective bidders are required to send their itemized queries.	--
Deadline for offline submission of bids	14 <sup>th</sup> September 2023

### 3 Scope of Work

This tender encompasses all the following services:

#### 3.1 Pickup and safe disposal of chemical waste from IISc campus.

- a. The categories for chemical waste to be disposed from IISc campus are as follows:

S. No.	Type of Chemical Wastes	Rate Per Pickup
1.	Solid Chemical waste	
2.	Solvent Chemical waste–These will be segregated into aqueous chemical waste, Halogenated chemical waste, and non-Halogenated chemical waste	
3.	Toxic Chemical waste	
4.	Unknown Chemical waste	
5.	Empty Chemical bottles	

- b. Any other info regarding these chemical wastes can be obtained by requesting [mithunc@iisc.ac.in](mailto:mithunc@iisc.ac.in)
- c. The cost of pick-up must be included in the bid. See Annexure C.

#### 3.2 The tender is for chemical waste pick-up and disposal for 1 year from the date mentioned in the agreement that will be signed.

- d. The table above lists the categories of chemical waste. The vendor can assume that similar chemical wastes may be disposed during the year via the rate contract.
- e. The vendor may be called to make up for around **4-5 trips in a month**. The specific schedule will be communicated to the vendor.
- f. Vendor should always keep handy, and an up-to-date copy of the necessary approvals received from KSPCB permitting them to collect and deal with hazardous waste to facilitate smooth waste safe disposal operations.
- g. An up-to-date copy of the approval letter from KSPCB must be submitted to IISc by the vendor at the time of submitting tender documents and before collecting chemical wastes from IISc.
- h. Vendor should maintain insurance policies and adequate coverage limits (per occurrence) for their workers who comes to IISc campus during the term at their own expense and with reputed insurance companies including a Public Liability Insurance for bodily injury and property damage at their own costs.
- i. Vendor should ensure the Transport Vehicles deployed and utilized for transportation of the Hazardous chemical wastes by the vendor should be road worthy, fit to carry such hazardous wastes as prescribed by statutory bodies such as Department of Ecology/Environment, KSPCB and such other statutory bodies as prescribed from time to time, at their own costs.
- j. Vendor should ensure that the vehicles are used exclusively for the transportation of hazardous chemical wastes, maintained in good condition and an alternative arrangement made in case of breakdown at their own costs.
- k. Vendor need to store, treat, and dispose the hazardous chemical wastes

received from IISc as per the norms of KSPCB.

- l. Vendor needs to collect spent solvents and empty barrels/containers/liners contaminated with hazardous chemicals/wastes.
- m. Vendor will be responsible for compliance of all statutory provisions relating to Provident Fund, and Employees State Insurance etc., in respect of its employees deployed for the purposes of collection, transportation and disposal of hazardous waste. In addition, vendor at their own cost provides all the necessary safety gear and equipment to undertake the said activities.
- n. To provide identity cards to the personnel deployed for visiting IISc to collect hazardous/chemical wastes. Such identity cards must contain their photographs, name, date of birth, age, and identification mark etc. The vendor will be responsible for ensuring that all the personnel employed by them for the work follow all requisite safety and security regulations and instructions known to law as also the instructions that IISc may issue as necessary to such personnel at the time they are within the premises of the Institute for the purpose.
- o. At the time of collection of hazardous chemical wastes from the Institute premises, Vendor shall ensure proper conduct and that they do not act in any way that may be detrimental to the interests of IISc and cause any danger within the premises of IISc.
- p. To submit monthly returns to KSPCB of the quantity and nature of hazardous waste received, treated, and disposed from M/s Indian Institute of Science (IISc).
- q. Form 10 (Manifest) copy should be provided to IISc during the time of every collection of waste chemicals by the vendor.
- r. Vendor shall ensure that in case of an accident or any unforeseen events during transportation, the chemical waste should not be misused; the entire quantity shall be transferred to another vehicle and transported to their site safely at the cost of the vendor.
- s. There is no minimum chemical waste number for each trip. IISc may dispose as little as 10 Liters/10 kg chemical waste per trip.
- t. Gate pass will be issued after the collection of the waste chemicals from OLSEH office and security.
- u. There is no guaranteed number of chemical wastes that must be disposed of via the rate contract. The disposal is subject to availability.
- v. The cost of pick-up must be included. See Annexure C.
- w. For Technical qualification, vendor must have to submit the proper SOP in detail to IISc to ensure the process for collection of waste chemicals.
- x. Vendors need to obtain all additional licenses, permits, consents, sanctions etc. as may be required or called for from/by local or any other authority for undertaking such work or in furtherance to this agreement.
- y. Vendor shall comply with all applicable laws, rules, and regulations in force. Vendor should undertake to produce the licenses /permissions etc., so obtained to IISc or furnish copies thereof as and when required by IISc.
- z. Vendor should also undertake to keep and get renewed such license, permission etc. from time to time and shall be responsible for any Contravention of the local, municipal, central state and other laws, rules, and regulations etc.

### 3.3 Other details

1. The chemical wastes are of different categories- Solid, Solvent, Toxic, Unknown and Empty chemical Bottles.
2. Some of these chemical wastes are very old and its identity is unknown. Unknown chemicals must first be subjected to analysis before disposal.
3. The pickup of chemical waste is to be done from IISc campus. The chemical waste must be picked directly from the department where they are currently stored during office hours: Usual pick-up hours are between 10:00 am to 5:30 pm on working days.
4. The pick-up and safe disposal of chemicals waste must be as per standard SOP, following all regulatory and safety precautions. Only vendors qualified to undertake this job are welcome. A MoU to this effect will be executed with the qualifying bidder.
5. The rate contract will be for 01 year, with an option to extend by mutual consent.
6. The contractor must provide Form 10 manifest copy to IISc after collection of chemical wastes.

## 4 Submission of bid

The bids must be submitted in two parts (under two-cover bid system). Envelope 1 and Envelope 2.

### 4.1 ENVELOPE No.1

The envelope for Technical Bid, "ENVELOPE No.1" shall be superscribed, "TECHNICAL BID for Collection & Safe Disposal of chemical wastes from IISc Bangalore-560012". **The technical bid shall contain** the following information as per the format given in "**MANDATORY TECHNICAL REQUIREMENT**" along with copies of the required /Supporting documents as **per Annexures – A & B**.

### 4.2 ENVELOPE No.2

The envelope containing Financial Bid, "ENVELOPE No.2" shall be superscribed, "FINANCIAL BID for Collection & Safe Disposal of Chemical wastes from IISc Bangalore-560012". Rates for disposal of chemical wastes from IISc Bangalore (**Annexure –C**) given in the Tender Document **Excluding GST**. Submission of Financial Bid in any format other than the provided format or including any attachment other than the Financial Bid as per the format will not be accepted and the Bid will be rejected.

## 5 Evaluation of Bid

Bids will be evaluated based on compliance with eligibility, technical specification, other terms, and conditions stipulated in the tender document. Incomplete submissions shall be disqualified.

### 5.1 Technical evaluation

1. The technical bids will be evaluated first. The technical bids shall be scrutinized and evaluated by IISc based on eligibility criteria and qualifications as per details provided along-with documents by the bidder in their technical bid. IISc may ask for additional clarification/details/documents/technical presentation etc. For this purpose, any date fixed by IISc will be final and binding. The decision of the IISc chair Safety committee, regarding technical evaluation and declaration of technically qualified bidders, will be final and binding.

## 5.2 Financial evaluation

1. Financial Bids (Price Bid) of only those bidders will be opened, who will be declared technically qualified. The decision of the IISc chair Safety committee, in this regard, will be final and binding.
2. The price bids (submitted as per annexure C) of the technically qualified bidders will be evaluated based on the criteria defined below. A comparative chart will be prepared by IISc based on the bid price.

## 5.3 Selection of L-1

1. The variable A & D from Annexure C will be used for the lowest bid, i.e., L-1. The formula for calculating L-1 will be  $(A+D \times 03)$ . The bid with the lowest number as per the formula shall be declared the L-1.
2. If more than one bid is found to be L-1, then all the bids with the lowest cost will be declared L1. Decision of IISc about evaluation of financial bids will be final and binding.
3. The bids between Class 1 and Class 2 vendors will be compared as per GFR 2017.

## 5.4 Negotiation

1. IISc will negotiate with the L1 bidder(s). The PO will be awarded to the bid with the lowest final cost. If the two bids are same, the order may be split between the two vendors in a break-up that will be decided by the chair safety committee. Decision of IISc on the fraction of the split will be final and binding.

## 6 Vendor Qualifications/Eligibility

2. Agency should have been in the business for minimum 03 years. This period of 03 Years in business should have been completed on the date of application. Proof for the previous three years for services provided to any institution, preferably PSUs should be submitted along with a report of satisfactory service from them.
3. The vendor must have regulatory approval for safe disposing of chemical wastes. Documentation to support this must be provided.
4. The vendor must demonstrate prior experience of handling chemical waste. A set of previous POs or invoices should be provided. Experience of safely disposing chemical wastes is mandatory.
5. A list of prior customers must be provided as reference. Please add contact information (phone and email address) so that the Chair of the safety committee can contact the references directly.
6. Vendor must not be blacklisted by any institution of the Central or State Govt. / PSU/PSB in the past three years on any grounds whatsoever. A declaration to this extent must be provided by the vendor.
7. MSMEs can seek an exemption to some qualification criteria. IISc follows GFR 2017 for such details.
8. Vendor must be a Class 1 or Class 2 supplier, as defined by the GFR 2017. See section 7.1 for details.

## 6.1 Inspection of Capabilities

IISc reserves the right to confirm the vendor claims through any of the following:

1. Confirm the veracity of any of the documents submitted.
2. Inspect the worksite where the chemical waste disposal will be carried out. The SOP provided earlier must be feasible in the facility.
3. Directly contact the reference or customers of the applicant. The information from the references will be confidential and will be used by the committee to evaluate the technical competence of the vendor.

## 7 Other Details

### 7.1 Compliance with GFR 2017

1. The commercial comparison is done as per Government of India rules, specifically GFR 2017. The GFR has recently been amended. We shall follow the GFR rules as they stand on the date the tender has been released.
2. As per recent edits to the GFR, there are three classes of vendors distinguished by their "local content". **In Annexure B, vendors must mention the "Class" that applies to them:**
  - a. Class 1 supplier: Goods and services have a local content of equal to or more than 50%
  - b. Class 2 supplier: Goods and services have a local content more than 20% but less than 50%
  - c. Non-local supplier: Goods and services have a local content of equal to or less than 20%
3. This is a domestic tender, in which only Class 1 and Class 2 suppliers can participate.
  - a. Quote should come from Indian companies or their Indian authorized distributor only.
  - b. The quotations should be on FOR-IISc Bangalore basis in INR only.

### 7.2 Rejection of Bids

1. IISc reserves the right to reject a tender under any of the following circumstances: -
  - a. If documents are submitted without seal & signature of the Vendor
  - b. If documents are incomplete
  - c. If any of the terms and conditions and mandatory declarations are not accepted.
  - d. If required information with appropriate documents in support of the same is not submitted as per **Annexure C**.
2. IISc reserves the right to abandon the tender process and reject all bids at any time prior to the contract award, without incurring any liability.

### 7.3 Award and MoU

1. IISc will communicate to successful bidder/s (through email). The selected bidder/s must respond within 3 days.

2. The successful bidder/s must sign a MoU with IISc. The tender documents must identify the legal representative who will negotiate with IISc legal cell for the MoU. The vendor is expected to conduct negotiations in good faith and close the agreement within 07 days.
3. The most important part of the MoU is the indemnity clauses. See section 7.7 for the indemnity sought by IISc.

#### 7.4 Payment Terms

1. IISc will not give any advance payment against work order.
2. Payment of bills will be made by the IISc after disposal of the chemical wastes against a tax invoice. The invoice will be paid within 21 working days of submission of the invoice.

#### 7.5 Cancellation of Contract:

The IISc reserves the right to cancel the rate-contract with the selected bidder/s at any time during the contract period, by giving a written notice of at least one (01) Months, for any valid reason, including but not limited to the following reasons:

1. Delay in execution of proper pickup of chemical wastes from IISc campus.
2. Discrepancies/deviations in the agreed process.
3. Violation of terms and conditions stipulated in this Bid/MoU.
4. Unsatisfactory performance of the bidder.
5. Any other valid reason.

#### 7.6 Grievance Redressal

Any vendors have a grievance against a decision or action with regards to the provisions of this RFQ may file a request to the OLSEH, Bangalore at [safety.olseh@iisc.ac.in](mailto:safety.olseh@iisc.ac.in). It may please be noted that the grievance can be filed by only that vendor who has participated in Procurement proceedings in accordance with the provisions of this RFQ.

#### 7.7 Indemnity

The Vendor shall indemnify IISc, and shall always keep indemnified and hold IISc, its employees, personnel, officers, directors, (hereinafter collectively referred to as "Personnel") harmless from and against all losses, liabilities, claims, actions, costs, and expenses (including attorneys' fees) relating to, resulting directly or indirectly from or in any way arising out of any claim, suit or proceeding brought against IISc because of:

1. IISc authorized /Bonafide use of the Services provided by Vendor under this assignment; and/or
2. Negligence or willful misconduct of the Vendor and/or its employees, agents, sub-contractors in performance of the obligations under this assignment; and/or
3. Claims made by employees or subcontractors or subcontractors' employees, who are deployed by the Vendor, against IISc; and/or
4. Claims arising out of employment, non-payment of remuneration and non-provision of statutory benefits by the Vendor to its employees, its agents, contractors and sub-contractors, or breach of any terms, representation or false representation or inaccurate statement or assurance or covenant or warranty of the Vendor under this assignment; and/or
5. Breach of confidentiality obligations of the Vendor; and/or



6. Any or all services infringing any patent, trademark, copyright, or such other Intellectual Property Rights.

#### 7.8 Dispute Resolution

1. IISc and the vendor shall make every effort to resolve amicably, by direct informal negotiation between the respective Safety officer/Safety committee Chair of IISc and the vendor, any disagreement or dispute arising between them under or in connection with the contract.
2. All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator shall act as the chairman of the proceedings. Arbitration will be carried out at Bangalore. The Arbitration and Conciliation Act 1996 or any statutory modification there of shall apply to the arbitration proceedings.
3. Judgment upon the award may be entered by any court having jurisdiction there of or having jurisdiction over the relevant Party or its assets.

#### 7.9 Governing Laws

This RFQ and the subsequent contract shall be governed and construed and enforced in accordance with the laws of India. Both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this Agreement, only the courts in Bangalore shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

## 8 Annexure

### 8.1 Annexure A: Offer Letter

#### Annexure–A ENVELOPE–1

To,  
The Chairman, Safety Committee  
Office of Laboratory Safety & Environmental Health (OLSEH),  
New Chemical Science Building, EG-29, Indian Institute of Science Bangalore-560012

Re: RFQ/tender document for Pickup and Safe Disposal of Chemical wastes from IISc Bangalore-560012

Dear Chair:

With reference to the RFQ/Tender document.

Having examined the nature and quantum of work relating to the above-mentioned work and, I / We, hereby offer our service for Collection and Disposal of chemical wastes from IISc.

I/We certify that the /our Company /firm or owner or any sister concern have not been blacklisted by any institution of the Central or State Govt./PSU/PSB in the past three years on any grounds whatsoever.

1. We are complying with all the regulatory guidelines issued by IISc, State Govt. and Central Govt. with regards to Collection and Disposal of Chemical waste from IISc campus from various departments.
2. We have read the general Terms and Conditions of the Work Contract and agree to abide and comply with the same.
3. In principle, we agree to indemnify IISc as per Section 7.7 of the RFQ. Specifics will be defined in the eventual MoU. We promise to negotiate the MoU, including the indemnity clauses, in good faith.

Yours faithfully

Name &Signature of the Vendor with Seal:

Date:

Place:

## 8.2 Annexure B: Technical Details

### Annexure–B ENVELOPE -1

#### MANDATORY TECHNICAL REQUIREMENT

Description	Information from the Vendor	Annexure												
Name and address of the Firm		B1												
Type of Firm: (Sole Proprietorship/ Partnership/Ltd.Co./Other)		B2												
Company/Firm Registration with date	Vendor must be in business for at least 3 years	B3												
Name of contact person with Telephone Nos. & Email Id		B4												
GST No.	GST copy	B5												
PAN No.	PAN card copy	B6												
Has your company/firm been blacklisted in past 3 years?	If yes, then provide details. If no, then leave blank.	B7												
Do you have experience working with disposal of chemical wastes?	If yes, then provide a certificate of experience with previous PO or invoices. Experience of disposing chemical wastes is highly desirable.	B8												
References (at least 3)	<table border="1"> <thead> <tr> <th>Client</th> <th>Contact Information</th> <th>Description of work done for the client</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Client	Contact Information	Description of work done for the client										B9
Client	Contact Information	Description of work done for the client												
SOP of the process followed in disposing the chemical waste	Describe the process in enough detail so that the committee can gauge the safety and efficacy of the disposal process. If the process is based on an industry standard, please mention the standard.	B10												
Proof of regulatory approval	Any certificate from a state or central agency like the KSPCB, showing that the vendor has regulatory approval for this activity.	B11												
Self-declaration for local content requirement of GFR 2017	Vendors must mention the "Class" that applies to them. Only Class 1 or Class 2 suppliers can participate.	B12												

Name & Signature of the Vendor

Seal:

Date:

Place:

### 8.3 Annexure C: Financial Bid

#### Annexure–C ENVELOPE–2

The Chairman, Safety Committee  
Office of Laboratory Safety & Environmental Health (OLSEH),  
New Chemical Science Building, EG-29, Indian Institute of Science Bangalore-560012

Ref-RFQ/Tender for Pickup and Safe Disposal of Chemical wastes from IISc campus–  
Bangalore -560012.

Dear Chair:

I/we declare that:

1. We have gone through the Tender document/RFQ in detail and understood the requirement of the collection and safe Disposal of Chemical wastes from IISc Bangalore.
2. We understand the terms and conditions mentioned in the tender/RFQ.
3. The format of the quotation below is as per the format specified in the tender/RFQ.
4. The bid is valid for a period of **90 Days** from the last date of submission of bids.

**Table–A-Financial bid**

	<b>Item (without GST)</b>	<b>Cost (in ₹)</b>
1.	Pickup & Safe Disposal of waste chemicals Cost of collection and safe disposal of chemical wastes as per the RFQ.	A
2.	Bidders should submit a "Bid Security Declaration" accepting that if they withdraw or modify their bids during period of validity, they will be suspended from participating in the tender.	B
3.	Performance Bank Guarantee The vendor should submit a declaration agreeing to a performance bank guarantee (PBG) of 3% of the total bid value until the end of the contract period. IISc will release this 3% value only upon satisfactory Performance or provision of services during the period of contract.	C
4.	Rate Contract Cost/collection & safe disposal of chemical wastes. 04-05 Trips per month pickups in a year.	D
	<b>GST will be extra, as per the prevailing rates</b>	

Name & Signature of the Vendor Seal:

Date:

Place: